

The Concise PRINCE2 Pocket Guide

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The Concise PRINCE2, Second Edition Colin Bentley 2013 PRINCE2® is a highly successful project management method. For those who

are sitting PRINCE2® exams, or embarking on their first project, there's a lot to learn and remember. How do you capture the fundamental principles, the

essential themes, and bring them to mind when you need them? Too much information? We realise that you have all the books you need about the PRINCE2® system. You don't need another to give you all the same information, just in different words.

However, sometimes you could do with a summary or checklist, so you can recall exactly what you need, precisely when you need it. Stay focused and achieve your goals. This pocket guide is designed to do just that. Written by a former Chief Examiner for PRINCE2®, it contains all you need to prompt your memory at the crucial time. It is laid out in a clear and comprehensible format with helpful diagrams and tables, and will enable you to: bring to mind the information you need, just when you need it keep the key

principles at the forefront of your mind focus on what you are trying to achieve follow the correct processes, in the right order tailor the system to suit your needs and objectives manage a successful project from beginning to end add value to your business. What others are saying about this book 'PRINCE2 is the most widely-used and highly respected project management method in the world. In this publication Colin Bentley makes it crystal-clear what PRINCE2 is all about. He cuts through the detail and narrative that is a necessary part of the official manuals to provide a short, pithy publication that is easily digested. A wonderful introduction for newcomers to the method, a must-have for experts and practitioners who can

use it as a lean companion to remind them of the essentials, and mandatory reading for all executives who have PRINCE2 in their organisation. The method is presented in a way that makes all elements clear and simple to understand. Colin has turned decades of experience into a precision instrument that anyone can apply.' ; John Howarth, PRINCE2 Trainer and Registered PRINCE2 Consultant 'This guide provides a summary of the method in a quick and easy to use format. It would be ideal for anyone looking to refresh their understanding of the method for exam revision purposes.' ; Emma Jones ; ; 'The clear and concise style of this pocket guide provides candidates with a good understanding of the key points required for examination success. ; I

would consider this...

A Pocket Guide for

Project Managers Michael

J. Bettigole 2014-09-24

Organizations can

deliver projects that

are on time, are within

budget, and produce the

results they are

intended to -and it

starts with project

managers. Author Michael

J. Bettigole, who has

painstakingly studied

the patterns and

circumstances

surrounding project

success and failure,

shares strategies to

help project managers on

the front lines

accomplish their

objectives. In a clear,

concise format, he

shares best practices so

project managers can

demonstrate their

expertise and

distinguish themselves

as leaders in the field.

He also explores how

project managers can

improve communication

with members of the

team; keep team members accountable; provide assistance to fix problems; and pick the management style that works best. Organized by the topics that most directly affect project delivery-accountability, transparency, communication, governance, control, leadership, and tools- the advice is simple and easy to put into action. Numerous case studies on projects that succeeded and on those that went wrong help organizations duplicate victories and avoid pitfalls. Whether you're a project manager or someone higher up in the organization, you can gather the tools you need to help your team get the job done right with A Pocket Guide for Project Managers."

Prince2(tm) 2017 Edition
- A Pocket Guide Van Haren Publishing 2018 '- This Pocket Guide supplies a summary of

the PRINCE2 method, to provide a quick introduction as well as a structured overview of the method; - Main target Group for this pocket guide is anyone who wants to get to know the method PRINCE2 or a methodical approach for project management. The book is also very useful for members of a project management team on a project using the PRINCE2 method.

Furthermore this pocket guide can be used as literature for the preparation of the PRINCE2 2017 Edition Foundation exam; - This pocket guide is based on PRINCE2 2017 Edition; - This pocket book deals with the processes, themes and principles within project management and PRINCE2. - Tailoring PRINCE2 explains how to fit the PRINCE2 method onto the specific project circumstances; - A

complete but concise description of PRINCE2 2017 Edition, for anyone involved in projects or project management, for only 17,50!

IT-servicemanagement op basis van ITIL® 2011
Editie Pierre Bernard
2016-01-01 Voor trainers is er gratis extra materiaal bij dit boek beschikbaar. Dit is te vinden onder het tabblad Training Material . Log in met uw trainersaccount om het materiaal te raadplegen. Tevens is er een Glossary (verklarende woordenlijst) met daarin de Nederlandstalige en Engelstalige ITIL-termen en de bijbehorende definitie alle afbeeldingen in het boek, in Powerpoint formaat. Klik op de knop Training Material bij het boek op onze website. De vorige drukken van dit boek zijn al jaren de meest toonaangevende

publicatie op het gebied van ITIL. Vanaf de eerste druk in 1999 is dit oorspronkelijk in het Nederlands verschenen boek in opeenvolgende versies telkens verbeterd en vervolgens in vele talen vertaald. Door de input van vele ITSM-experts van over de hele wereld heeft dit boek zijn gezaghebbende positie verworven. Aanvankelijk bij de vele ITSM-experts en daarna vooral bij iedereen die behoefte had aan een betrouwbaar en helder geschreven leerboek ten behoeve van ITIL-trainingen en bij IT-opleidingen in HBO, MBO (België: secundair en hoger onderwijs), enz. De veranderingen die ITIL heeft ondergaan in de 2011-Editie zijn volledig verwerkt in deze uitgave. Lezers zullen ontdekken dat deze uitgave niet alleen alle belangrijke aspecten van ITIL 2011

editie behandelt, maar dat het vooral ook een zeer onmisbaar leerboek is voor iedereen die zich wil voorbereiden op het ITIL Foundation-examen, vanwege de duidelijke structuur en heldere schrijfwijze. Daarnaast is het boek ook geschikt als leerboek ter voorbereiding op het ITIL Intermediate examen. Vanzelfsprekend wordt een heldere uitleg gegeven over de ITIL levenscyclus (life cycle): Levenscyclus fase: Servicestrategie Levenscyclus fase: Serviceontwerp Levenscyclus fase: Servicetransitie Levenscyclus fase: Serviceproductie Levenscyclus fase: Continue Serviceverbetering Nieuw ten opzichte van de vorige druk van ITIL (op basis van ITIL versie 3) zijn de processen voor strategiemangement en

klantrelatiebeheer. Ook de andere nieuwe en gewijzigde concepten van ITIL 2011 Editie komen in dit boek aan bod. Dit betekent dat lezers daardoor toegang hebben tot al die begrippen en concepten, die een spilfunctie vervullen in de dagelijkse activiteiten op het gebied van IT-servicemanagement. In een aparte bijlage worden de verschillen tussen ITILv3 en ITIL 2011 Editie toegelicht. *The Concise PRINCE2®* Colin Bentley 2013-06 A handy study and revision guide for anyone about to take their PRINCE2(R) examination. **Getting Results** Ivanka Menken 2009-01-01 The Project Management book that makes sense - Many Project Management books run the gamut from dry, cryptic, academic works to overly simplistic. This is the first book you'll use that is

appropriate for both seasoned PM's and those new to the discipline. Many organizations are looking to improve their understanding with regards to project management, and as a result are looking to implement project management methodologies that are used, as good practice by organizations internationally, and to improve the structure and quality of their organizations. The guide is designed to answer many of the questions that Project Management raises, with a focus on both PRINCE2 and PMBOK methodologies, and will provide you with useful templates and essential, but simple to follow assessments. The format is great. For someone new to Project Management it has a logical, step by step flow backed up with relevant visuals and

great templates. For the more seasoned PM it is a treasure trove of problem-solving techniques, examples and blue prints. The concepts in this book are adaptable to any size business and any size project, this book is at the top of its class. The 70 Supporting documents, mind maps and assessments will help you identify the areas within your organization that require the most activity in terms of change and improvement. They underpin concepts initially covered within the 7 presentations in the book, and go into lots more detail to guide you in your Project Management maturity. This book is able to demystify Project Management and present it in such a way that everyone out there with an interest in the subject area can follow. Inside: 77 blueprints

and templates 7
Presentations:
Presentation Chapters
can be used to educate
or be used as the basis
for management
presentations or when
making business cases
for implementation.
Introduction Project
Management Project
Management & PRINCE2
Project Management &
PMBOK Scoping & PMBOK
Project Timing &
Scheduling & PMBOK
Project Resourcing and
Quality & PMBOK Project
Teams & Risk & PMBOK
PLAN PIN Project
Initiation This folder
contains a variety of
resources that can be
utilized in your
organization during the
planning stages of your
project, such as:
Mission and Vision
Statements Business
Requirements &
Feasibility Study
Project Business Plan
Project Scope Project
Methodology Hardware

Software Resource
Requirements Critical
Success Factors Key
Performance Indicators.
PRINCE2 Plan & Project
this Quality Plan and
Project Handbook
provides a concise, step
by step guide for
Project Initiators and
Managers. DO PDS -
Project Design This
folder contains a
variety of resources
that can be utilized in
your organization during
the design stages of
your project, such as:
Functional Design
Detailed Design
Interface Design
Specification Technical
Architecture AS-BUILT
Template. PCO - Project
Cost Management - This
folder contains a cost-
reporting template and
two assessment documents
that cover all the
essential considerations
for both costs budgeting
and accounting. These
assessments are designed
to be flexible and

easily adapted to your organization: Cost Budgeting Cost Accounting Cost Reporting PHR - Project Human Resources This folder contains a variety of resources that can be utilized within your organization, specifically focused on Human Resources, roles and responsibilities etc required to ensure successful management of a project: Roles and Responsibilities Project Organisational Structure Task Responsibility Matrix Project Manager Responsibilities Project Directory Project Team Performance Review Training Needs Analysis PRINCE2 Role Descriptions This folder contains 4 role descriptions, including specific role related responsibilities. These can be used when recruiting for a new project or in comparison

to current roles and responsibilities within your organization: Project Manager- Role Description Project Support - Role Description Program Manager- Role Description Chan
Small Press Record of Books in Print 1990 Business Benefits Through Project Management Great Britain. Office of Government Commerce 2002 Successful business organisations need to be able to manage the process of change in order to ensure that the benefits of planned projects are achieved effectively. PRINCE2 (Projects in Controlled Environments) provides a structured project management framework for all types of projects, and is widely recognised by the UK government as well as throughout the private sector. This book sets out a concise

and practical guide to the PRINCE2 method for senior managers across a broad range of industries and business sectors. It presents a set of best practice processes on how to delegate the planning and implementation of projects whilst remaining in overall strategic control, in order to successfully deliver the desired business benefits.

Research Project Success Cliodhna McCormac 2012 A concise, multilevel book providing guidance on the core components common to most projects within the physical, engineering and life sciences

PRINCE2 Agile An Implementation Pocket Guide Jamie Lynn Cooke 2016 PRINCE2 Agile: An Implementation Pocket Guide is an official AXELOS-licensed guide that explains the PRINCE2 Agile framework

in clear business language with practical guidance on how to implement this framework for any project in your organisation. It is ideal for those who need a readily available reference source to supplement the official AXELOS PRINCE2 Agile guide.

The Day after Tomorrow (e-boek - epub) Peter Hinssen 2017-09-27 Onze wereld verandert exponentieel en dat heeft grote gevolgen voor organisaties van 'vandaag'. In dit boek laat Peter Hinssen ons kennismaken met pioniers die erin slaagden zich aan die veranderingen aan te passen en in hun innovatie voorbij vandaag en zelfs morgen te denken. Door zo ver vooruit te durven kijken, stuurden ze volledige industrieën een nieuwe richting uit. The Day After Tomorrow beschrijft de

businessmodellen van deze pioniers, de organisatieculturen, het talent, de mentaliteit en de technologieën die nodig zijn om ons succes in de 'Day After Tomorrow' zo groot mogelijk te maken. Dit is een boek dat je kijkt op je eigen toekomst, die van je bedrijf en zelfs die van je kleinkinderen zal veranderen.

A pocket companion to PMI's PMBOK Guide Fifth edition Thomas Wuttke
2015-01-01 Note: This pocket book is available in several languages: English, German, French, Spanish, Dutch. This pocket guide is based on the PMBOK® Guide Fifth Edition. It contains a summary of the PMBOK® Guide, to provide a quick introduction as well as a structured overview of this framework for project management. This pocket guide deals with the key

issues and themes within project management and the PMBOK® Guide as follows: - Key terms and definitions in the project management profession- A short overview of the activities of PMI Inc., the organization and its standards: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management and other standards.- The essentials of the Project Lifecycle and Organization. - What are the key project management knowledge areas and processes? Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK® Guide framework or a systematic approach for project management. The book is also very useful for members of a project management team in a project environment using the PMBOK® Guide

as a shared reference. A complete but concise description of the PMBOK® Guide, for anyone involved in projects or project management, for only 15,95!

A guide to the project management body of knowledge 2009 Handboek voor de uitvoering van ICT-projecten volgens een internationale, gezaghebbende standaard. A pocket companion to PMI's PMBOK® Guide sixth Edition Anton Zandhuis 2019-04-10 Note: This pocket book is available in the following languages: English, German, Dutch. This pocket guide is based on the PMBOK® Guide Sixth Edition. It contains a summary of the PMBOK® Guide, to provide a quick introduction as well as a structured overview of this framework for project management. This pocket guide deals with the key issues and themes within

project management and the PMBOK® Guide as follows: - Key terms and definitions in the project management profession '- A short overview of the activities of PMI Inc., the organization and its standards: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management and other standards. - The essentials of the Project Lifecycle and Organization. - What are the key project management knowledge areas and processes? Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK® Guide framework or a systematic approach for project management. The book is also very useful for members of a project management team in a project environment using the PMBOK® Guide as a shared reference. A

complete but concise description of the PMBOK® Guide, for anyone involved in projects or project management, for only €15,95!

Software Project

Management 5e Bob Hughes
2009-05-16 Software Project Management 5e

The Concise PRINCE2®

Colin Bentley 2013-06-27

PRINCE2® is a highly successful project management method. For those who are sitting PRINCE2® exams, or embarking on their first project, there's a lot to learn and remember. How do you capture the fundamental principles, the essential themes, and bring them to mind when you need them?

PMI's PMBOK® Guide in een notendop

Thomas Wuttke 2017-06-30 Note:

This pocket book is available in several languages: English, German, French, Spanish, Dutch. Dit compacte pocketbook biedt een

samenvatting van A Guide to the Project Management Body of Knowledge, beter bekend als PMBOK® Guide. Het biedt een snelle introductie en een helder gestructureerd overzicht van dit framework voor projectmanagement. Deze pocketguide is bestemd voor iedereen die meer wil weten over de PMBOK® Guide of over een systematische aanpak voor projectmanagement. Dit boek is ook zeer nuttig voor projectteamleden in een omgeving waar gebruik wordt gemaakt van de PMBOK® Guide. De doelstelling van dit pocketboekje is:- Snel inzicht bieden in de inhoud van de PMBOK® Guide en van het Project Management Institute (PMI) als organisatie.- Bewustwording creëren bij een breder publiek over de waarde voor hen van de PMBOK® Guide en

PMI. Het behandelt de essentiële onderwerpen en thema's op het gebied van projectmanagement volgens de PMBOK® Guide:

- de essentiële terminologie en definities binnen het vakgebied projectmanagement;
- een beknopt overzicht van de activiteiten van PMI Inc., en de standaarden die door deze organisatie zijn ontwikkeld: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management en andere standaarden.
- de essentie van de Projectlevenscyclus en -organisatie.
- de essentiële kennisgebieden en processen van projectmanagement.

De inhoud van dit boek is gebaseerd op de PMBOK® Guide 5th edition uit 2013. Kortom, dit boekje is een complete maar beknopte beschrijving

van de PMBOK® Guide, voor iedereen die te maken heeft met projecten of projectmanagement, en dat voor slechts 15,95!

Frameworks for IT Management Eric Rozemeijer 2007-09-09

This Pocket Guide is a concise summary of the Frameworks for IT Management. A quick, portable reference tool to the standards used within the Service Management community. English version available: September 2007, Dutch, French, Japanese, Spanish, German available February 2008.

Managing Quality in Architecture Charles Nelson 2006

This handbook addresses the question of how best to manage quality in architecture for the mutual benefit of design practices and their clients. Based on research from the last

two decades, it explores the general principles, tools and techniques that can be adapted to the unique culture of any design practice. The book addresses all aspects of quality in creating the built environment, with international contributions representing some of the best thinking that exists in design practice management. It is aimed at the entire design team those who have a role in design inputs, design processes and design execution; including project managers, contractors, suppliers and clients. An accompanying website also provides commentary and updates on the text. Topics are linked to relevant sections of the current quality standard, and the standard is interpreted as to its application to design practice.

Practices interested in establishing an ISO 9001-compliant quality system will find all the tools they need. The interpretation of quality is comprehensive. a concise picture of how the issues of excellence and quality performance flow across every aspect of design practice. This focus provides the vital link that distinguishes truly successful practices from the rest, here, simply, is the answer to the forces of commoditization that challenge all designers in today's competitive environment. The text is augmented and supported by chapters from twenty-two authoritative contributors, a foreword authored by Eugene Hopkins, and illustrations by graphic artist Michael Lindell. Key case studies are also provided focusing on: Anderson-Brule

Architects, San Jose CA
Add, Inc., Cambridge MA
Geyer Pty Ltd,
Melbourne, VIC Australia
Harley Ellis Devereaux,
Southfield MI RVK
Architects, San Antonio,
TX. This is the only
book for the design and
construction industry
that references the
current (2000) version
of the Quality Standard
ISO 9001. It includes
over 20 expert
contributions from
around the world
represent the best
thinking in design
practice management.
related information; and
a virtual encyclopaedia
on the topic.

*PRINCE2™ 2009 Edition -
A Pocket Guide* Bert
Hedeman 2009-09-11 Note:
This pocket book is
available in several
languages: English,
German, French, Dutch.
This Pocket Guide
supplies a summary of
the PRINCE2 method, to
provide a quick

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a structured overview of
the method; Main target
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wants to get to know the
method PRINCE2 or a
methodical approach for
project management. The
book is also very useful
for members of a project
management team on a
project using the
PRINCE2 method.

Furthermore this pocket
guide can be used as
literature for the
preparation of the
PRINCE2 2009 Edition
Foundation exam; This
pocket guide is based on
PRINCE2 2009 Edition;
This pocket book deals
with processes, themes
and principles within
project management and
PRINCE2. Tailoring
PRINCE2 explains how to
fit the PRINCE2 method
onto the specific
project circumstances; A
complete but concise
description of PRINCE2
2009 Edition, for anyone

involved in projects or project management. Available in English, Dutch and French. *PRINCE2® 2009 Edition - Guide de Poche* Bert Hedeman 2017-01-01 Note: This pocket book is available in several languages: English, German, French, Dutch. This Pocket Guide supplies a summary of the PRINCE2 method, to provide a quick introduction as well as a structured overview of the method; Main target Group for this pocket guide is anyone who wants to get to know the method PRINCE2 or a methodical approach for project management. The book is also very useful for members of a project management team on a project using the PRINCE2 method. Furthermore this pocket guide can be used as literature for the preparation of the PRINCE2 2009 Edition

Foundation exam; This pocket guide is based on PRINCE2 2009 Edition; This pocket guide deals with processes, themes and principles within project management and PRINCE2. Tailoring PRINCE2 explains how to fit the PRINCE2 method onto the specific project circumstances; A complete but concise description of PRINCE2 2009 Edition, for anyone involved in projects or project management. Projectmanagement op basis van PRINCE2® Editie 2009 - 2de geheel herziene druk Hans Fredriksz 2016-01-01 Voor trainers is er gratis extra materiaal bij dit boek beschikbaar. Dit is te vinden onder het tabblad Training Material . Log in met uw trainersaccount om het materiaal te raadplegen. Let op: De 1e druk is nog leverbaar. Note: This

book is available in several languages: English, Dutch. Dit boek is ontwikkeld op basis van twee uitgangspunten. Ten eerste is het bedoeld als studieboek voor iedereen die zich op een degelijke wijze wil voorbereiden op het PRINCE2 Foundation examen, dan wel het PRINCE2 Practitioner examen. Duidelijk is aangegeven welke tekst niet hoeft te worden bestudeerd voor het Foundation examen. Ten tweede is het een praktisch gebruikersboek voor iedereen die professioneel te maken heeft met projecten, waarbij al of niet gebruik wordt gemaakt van de methode PRINCE2. In dit boek wordt de procesgerichte aanpak van projectmanagement beschreven en worden de thema's behandeld die daarbij nodig zijn. De inhoud van dit boek is afgestemd op PRINCE2®

Editie 2009. Dat wil zeggen dat de beschrijving van de processen en thema's is gebaseerd op deze methode, alsmede de terminologie. Kenmerkend voor PRINCE2 zijn de beheerste overgang van de ene naar de andere fase, de Business case als kern van een project en duidelijke afspraken over wie waarvoor verantwoordelijk is. Door het volgen van de methode wordt de beheersbaarheid en ook de slaagkans van projecten enorm vergroot. Bovendien maken een uniforme werkwijze en terminologie projecten beter vergelijkbaar, overdraagbaar en overzichtelijk. In dit boek worden abstracte begrippen of complexe beschrijvingen extra verduidelijkt door middel van casusteksten. Op deze manier wordt zo veel mogelijk een

vertaling gemaakt van de theorie van PRINCE2 naar de praktijk. Er wordt tevens ruim aandacht besteed aan het toesnijden van de methode PRINCE2 naar de context van de verschillende projecten. Dit boek is op de volgende punten verbeterd ten opzichte van de eerste druk:-

Expliciet onderscheid van de leerstof voor het PRINCE2 Foundation examen: De tekst die niet hoeft te worden bestudeerd voor PR2-Foundation, maar wel voor PR2-P is gemarkeerd door middel van een verticale streep in de kantlijn - Een groot deel van de tekst is herschreven, waardoor deze beter toegankelijk is en beter aansluit op de kennis en ervaring van de lezer.

PRINCE2™ 2017 Edition - A Pocket Guide Bert Hedeman 2018-08-03 - This Pocket Guide

supplies a summary of the PRINCE2 method, to provide a quick introduction as well as a structured overview of the method;- Main target Group for this pocket guide is anyone who wants to get to know the method PRINCE2 or a methodical approach for project management. The book is also very useful for members of a project management team on a project using the PRINCE2 method. Furthermore this pocket guide can be used as literature for the preparation of the PRINCE2 2017 Edition Foundation exam;- This pocket guide is based on PRINCE2 2017 Edition;- This pocket book deals with the processes, themes and principles within project management and PRINCE2.- Tailoring PRINCE2 explains how to fit the PRINCE2 method onto the specific project

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circumstances;- A complete but concise description of PRINCE2 2017 Edition, for anyone involved in projects or project management, for only €17,50!

eBook: Software Project Management, 5e HUGHES 2021-04-04 eBook: Software Project Management, 5e *ISO 21500 Guidance on project management - A Pocket Guide* Anton Zandhuis 1970-01-01 This pocket guide explains the content and the practical use of ISO 21500 - Guidance on project management, the latest international standard for project management, and the first of a family of ISO standards for project, portfolio and program management. ISO 21500 is meant for senior managers and project sponsors to better understand project management and to properly support

projects, for project managers and their team members to have a reference for comparing their projects to others and it can be used as a basis for the development of national standards. This pocket guide provides a quick introduction as well as a structured overview of this guidance and deals with the key issues within project management: Roles and responsibilities
Balancing the project constraints
Competencies of project personnel
All ISO 21500 subject groups (themes) are explained: Integration, Stakeholder, Scope, Resource, Time, Cost, Risk, Quality, Procurement and Communication. A separate chapter explains the comparison between, ISO 21500 and PMBOK® Guide PRINCE2, Agile, Lean, Six Sigma and other methods, practices and

models. Finally, it provides a high level description of how ISO 21500 can be applied in practice using a generic project life cycle. Proper application of this new globally accepted project management guideline will support organizations and individuals in growing their project management maturity consistently to a professional level. *Projectmanagement voor Dummies, 3e editie / druk 3* Stanley Erwin Portny 2010 Lees hoe je projecten succesvol kunt leiden. Alles wat je nodig hebt om een geslaagd projectmanager te worden. In onze tijd- en kostenefficiënte wereld zijn deadlines en hoge verwachtingen de norm geworden. Dus hoe kun je succes bereiken? Dit praktische boek brengt je de beginselen van projectmanagement bij en laat zien hoe je

die gebruikt om een project succesvol te managen, van begin tot eind. Als je je aan het voorbereiden bent op het PMP®-examen (ontwikkeld door het Amerikaanse Project Management Institute) kun je gerust zijn; dit boek staat op één lijn met het handboek voor dat examen. Stanley E. Portny is consultant in projectmanagement en gediplomeerd Project Management Professional (PMP®). Hij gaf trainingen en adviezen aan meer dan honderdvijftig openbare en particuliere organisaties. Bron: Flaptekst, uitgeversinformatie. **9789401805810** Bert Hedeman This Pocket Guide supplies a summary of the PRINCE2 method, to provide a quick introduction as well as a structured overview of the method; - Main target Group for this

pocket guide is anyone who wants to get to know the method PRINCE2 or a methodical approach for project management. The book is also very useful for members of a project management team on a project using the PRINCE2 method. Furthermore this pocket guide can be used as literature for the preparation of the PRINCE2® 6th Edition Foundation exam; - This pocket guide is based on PRINCE2® 6th Edition; - This pocket book deals with the processes, themes and principles within project management and PRINCE2. - Tailoring PRINCE2 explains how to fit the PRINCE2 method onto the specific project circumstances; - A complete but concise description of PRINCE2® 6th Edition, for anyone involved in projects or project management, for only €17,95!

PRINCE2® Editie 2009 - Pocket Guide Bert Hedeman 2009-10-28 Note: This pocket book is available in several languages: English, German, French, Dutch. - Deze pocket guide geeft een samenvatting van de projectmanagementmethode PRINCE2, gebaseerd op PRINCE2 Editie 2009. Het biedt een handzaam en vlot leesbare samenvatting van de principes, processen en thema's bij deze populaire methode. - Primaire doelgroep voor dit boek is iedereen die de methode PRINCE2 wil leren kennen of een methodische aanpak voor projectmanagement. Het boek is ook erg handig hulpmiddel voor leden van een projectteam bij een project waar PRINCE2 wordt toegepast. Ook kan het boek worden gebruikt als leerstof voor het PRINCE2 Foundation examen. - Deze pocket guide is gebaseerd op

PRINCE2 Editie 2009. - Deze pocket guide behandelt alle belangrijke thema's en processen in projectmanagement and PRINCE2: * Wat zijn de management processen? * Wat zijn de thema's? * Tailoring PRINCE2 - Een complete, maar beknopte en handzame gids over PRINCE2 Editie 2009, voor iedereen die is betrokken bij projecten of projectmanagement, voor slechts €17,50! Brilliant PRINCE2 Stephen Barker 2013-07-09 Everything you need to know about the PRINCE2 qualification, whether your studying, have passed the exam and wondering what to do next, or simply wanting to start using the best of PRINCE2 straight away. This book is designed to give practical information and advice about the project management

method PRINCE2. This is a lighter version of the official text and more accessible, providing only what you need to know. It includes a reference map of PRINCE2's approach and themes - a unique feature that will provide a rich, graphical representation of PRINCE2's key features. From the Author: According to the Office of Government Commerce, 20,000 organisations in 150 countries are using PRINCE2, and there's an ever growing interest in becoming a qualified practitioner. So for those with an interest in project management it's one of the hottest tickets around. I've written Brilliant PRINCE2 for those in search of a concise and accessible guide to this popular method. It covers all of the core material. So it's ideal

for those studying for a PRINCE2 exam, or looking for a handy reference source to back-up what's been learned already. (You'll notice that the book has been accredited as an official PRINCE2 product.) PRINCE2 is a big subject – the official manual weighs in at over 300 pages. Brilliant PRINCE2 helps to make sense of it all, by guiding you step-by-step from project kick-off, through delivery and on to closure. There are chapter-by-chapter summaries of all the key points – and topics are mapped back to the PRINCE2 manual. You'll even find two diagrams that each manage to fit PRINCE2 onto a single page! Importantly, there's also plenty of practical advice on applying PRINCE2 tools and techniques in the real world. This is based on many years of using the method to

deliver all sorts of projects. You'll find lots of useful tips, examples of best practice, and a good smattering of “war stories” to make the material easier to digest.

Projectmanagement IPMA C Examen voorbereiding Bert Hedeman 2021-08-15 Dit voorbereidingsboek IPMA C is een 'must have' voor eenieder die zich voorbereidt op het Nederlandse IPMA C theorie-examen projectmanagement van IPMA Certificering Nederland op basis van de ICB versie 4. Dit voorbereidingsboek volgt dezelfde structuur als het basisboek Projectmanagement op basis van ICB versie 4 en bevat een uitgebreide samenvatting van de verplichte leerstof en een groot aantal open vragen met antwoordmodel om de leerstof te oefenen. De leerstof en

de oefenvragen sluiten volledig aan op de eindtermen voor IPMA C, zoals IPMA Certificering Nederland die heeft vastgelegd in haar examengids. In totaal bevat dit voorbereidingsboek meer dan 120 open vragen met meer dan 350 te scoren punten met antwoordmodel. Ofwel: een schat aan oefenmateriaal. In aanvulling op dit examenvoorbereidingsboek IPMA C kan je tegen een geringe meerprijs voor een jaar toegang krijgen tot de bijbehorende kennisbank. Deze kennisbank bevat naast de samenvatting en de vragen, zoals die opgenomen zijn in dit voorbereidingsboek, een diversiteit aan extra open oefenvragen. Daarnaast biedt de kennisbank uiteraard het digitale gemak dat je overal en altijd toegang hebt tot de leerstof en

de daaraan gekoppelde vragenbank. Het examenvoorbereidingsboek IPMA C is gereviewd door een uitgebreid team van IPMA-trainers en IPMA-gecertificeerde projectmanagers.

ITIL® 2011 Edition – A Pocket Guide Jan van Bon a.o. 2011-12-30 Note: This pocket book is available in several languages: English, German, Dutch. Since 2001 the Van Haren Publishing ITIL Pocket Guides have helped readers all over the world to understand the essentials of ITIL (IT Infrastructure Library), the leading framework for IT service management. This pocket guide does exactly the same as previous editions: offering a concise summary of ITIL, based on ITIL® 2011 Edition. We have condensed the full ITIL framework, found in 2000 pages, into just 200

pocket-sized pages! It means that this book is an essential time-saving and cost-effective guide to ITIL 2011 Edition -- for both industry experts and students alike. Primarily it is a quick, portable reference tool to ITIL for all professionals in the service management community. What is the 'lifecycle' approach? What are the key service management processes and functions? Secondly the ITIL pocket guide can be used as part of the training material for everyone who wants to certify for the ITIL Foundation exam. The guide contents cover all of the specifications of APMG's ITIL Foundation Certificate syllabus. By this book is a separate file (free, via internet) available: • All images in the book, in Powerpoint format. Click on the button Training Material by the

book on our website. PRINCE2® 6de Editie - Pocket guide Bert Hedeman Deze pocket guide geeft een snelle introductie in en een gestructureerd overzicht van de methode PRINCE2® 6de Editie. Deze pocket guide is bedoeld voor iedereen die de PRINCE2-methode wil leren kennen en voor al diegenen die betrokken zijn bij een project dat de methode PRINCE2® gebruikt. Verder kan deze pocket guide uitstekend worden gebruikt ter voorbereiding van het PRINCE2® Foundation examen. Deze pocket guide is gebaseerd op de PRINCE2® 6de Editie en beschrijft de processen, thema's, principes, technieken en managementproducten van deze methodiek. Tevens beschrijft deze pocket guide hoe de methode PRINCE2® kan worden toegesneden op de specifieke

projectomstandigheden in zowel kleine projecten, projecten binnen programma's, projecten met externe leveranciers en projecten in een agile omgeving. Deze pocket guide geeft een volledige maar beknopte beschrijving van de PRINCE2® 6de Editie. Een complete, maar beknopte en handzame gids over PRINCE2 6de Editie, voor iedereen die is betrokken bij projecten of projectmanagement, voor slechts €17,50!

ISO 21500 Guidance on project management – A Pocket Guide

Rommert Stellingwerf 2013-06-19
This pocket guide explains the content and the practical use of ISO 21500 - Guidance on project management, the latest international standard for project management, and the first of a family of ISO standards for project, portfolio and program management. ISO 21500 is

meant for senior managers and project sponsors to better understand project management and to properly support projects, for project managers and their team members to have a reference for comparing their projects to others and it can be used as a basis for the development of national standards. This pocket guide provides a quick introduction as well as a structured overview of this guidance and deals with the key issues within project management:

- Roles and responsibilities
- Balancing the project constraints
- Competencies of project personnel

All ISO 21500 subject groups (themes) are explained: Integration, Stakeholder, Scope, Resource, Time, Cost, Risk, Quality, Procurement and

Communication. A separate chapter explains the comparison between, ISO 21500 and PMBOK® Guide PRINCE2, Agile, Lean, Six Sigma and other methods, practices and models. Finally, it provides a high level description of how ISO 21500 can be applied in practice using a generic project life cycle. Proper application of this new globally accepted project management guideline will support organizations and individuals in growing their project management maturity consistently to a professional level.

Practical PRINCE2 Colin Bentley 2005-07-29

PRINCE2 (Projects in Controlled Environments) was launched in 1996 to provide structured project management guidance for all types of projects, and is widely recognised by the UK government as well as

throughout the private sector both in the UK and internationally. The revised edition of this book provides a concise and practical guide to the PRINCE2 method, in order to manage effectively a project from inception, through planning and control, to its final completion. It considers how quality requirements of the project are defined, monitored and controlled, and includes a range of sample forms and extra checklists.

The British National Bibliography Arthur James Wells 2009

A pocket companion to PMI's PMBOK Guide Fifth edition Thomas Wuttke 2015-01-01

Note: This pocket book is available in several languages: English, German, French, Spanish, Dutch. This pocket guide is based on the PMBOK® Guide Fifth Edition. It contains a summary of the PMBOK®

Guide, to provide a quick introduction as well as a structured overview of this framework for project management. This pocket guide deals with the key issues and themes within project management and the PMBOK® Guide as follows: - Key terms and definitions in the project management profession- A short overview of the activities of PMI Inc., the organization and its standards: PMBOK® Guide, Standard for Project Portfolio Management, Standard for Program Management and other standards.- The essentials of the Project Lifecycle and Organization. - What are the key project management knowledge areas and processes? Main target Group for this pocket guide is anyone with an interest in understanding the PMBOK® Guide framework

or a systematic approach for project management. The book is also very useful for members of a project management team in a project environment using the PMBOK® Guide as a shared reference. A complete but concise description of the PMBOK® Guide, for anyone involved in projects or project management, for only 15,95!

ITIL® 4 – Pocketguide
2de druk Jan van Bon
2020 De ITIL
pocketguides van Van Haren Publishing worden al lange tijd beschouwd als een betrouwbare gids op het gebied van ITIL, in vele taalversies. Deze publicaties hebben een vaste plaats verworven als naslagwerk voor professionals en als hulpmiddel bij het toepassen van best practices in een organisatie. Deze pocketguide maakt lezers bekend met het ITIL 4 framework door: •

inzicht te verkrijgen in de belangrijkste concepten van servicemanagement • te begrijpen hoe de zeven ITIL-basisprincipes een organisatie kunnen helpen bij het adopteren en toepassen van servicemanagement • inzicht te verkrijgen in de vier dimensies van servicemanagement • inzicht te verkrijgen in het doel en de componenten van het ITIL-servicewaardesysteem • inzicht te verkrijgen in de zes activiteiten van de servicewaardeketen en hoe deze onderling verbonden zijn • het doel en de belangrijkste begrippen van 15 van de 34 ITIL-practices te leren kennen • zeven van die 15 ITIL-practices in detail te leren begrijpen Deze pocketgids geeft uitleg over alle exameneisen voor het ITIL 4 Foundation examen en

biedt tevens ondersteuning voor iedereen die eerdere ITIL-edities kent en op zoek is naar een brug naar deze nieuwe editie. ITIL 4 heeft een grote sprong gemaakt in de moderne wereld van IT-servicemanagement, waarbij de nieuwste principes en practices worden behandeld op een klantgerichte en servicegerichte manier. **PRINCE2 Handbook** Neil Glover 2017

Concise PRINCE2 Colin Bentley 2012 PRINCE2® is a highly successful project management method. For those who are sitting PRINCE2® exams, or embarking on their first project, there's a lot to learn and remember. How do you capture the fundamental principles, the essential themes, and bring them to mind when you need them? Too much information? We realise that you have all the

books you need about the PRINCE2® system. You don't need another to give you all the same information, just in different words.

However, sometimes you could do with a summary or checklist, so you can recall exactly what you need, precisely when you need it. Stay focused and achieve your goals. This pocket guide is designed to do just that. Written by a former Chief Examiner for PRINCE2®, it contains all you need to prompt your memory at the crucial time. It is laid out in a clear and comprehensible format with helpful diagrams and tables, and will enable you to: bring to mind the information you need, just when you need it; keep the key principles at the forefront of your mind; focus on what you are trying to achieve; follow the correct processes,

in the right order; tailor the system to suit your needs and objectives; manage a successful project from beginning to end; add value to your business." *Construction Project Manager's Pocket Book* Duncan Cartlidge 2015-02-20 Construction project management requires a broad range of knowledge, from technical expertise to leadership, negotiation, team building and communication. This practical no-nonsense guide covers all of the essentials of the role, including: Pre-construction activities; Design management and BIM; Procurement; Feasibility studies; Environmental management systems; People skills; Recommended document formats; Occupancy activities; Construction project management activities are tackled in the order they occur

on real projects, with reference made to the RIBA Plan of Work and OGC Gateway process throughout. This is the ideal concise reference

which no project manager, construction manager, or quantity surveyor should be without.